



U.S. General Services Administration

Federal Supply Service
General Purpose Commercial

Mission Oriented Business Integrated Services
FSC Group 874

Contract Number: GS-10F-0097U
Contract Period: January 7, 2008 to January 6, 2013

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system.

The Internet address for GSA Advantage! is: <http://www.gsaadvantage.gov>.

For more information on ordering from Federal Supply Schedules, click on the FSS Schedule link at: <http://www.gsa.gov/Portal/gsa/ep/home.do?tabId=4>.

For more information, please contact:

Alex Vanjani (Contracts Administrator): (301) 795-0412
avanjani@powertekcorporation.com

Powertek Corporation
9420 Key West Avenue
Suite 210
Rockville, MD 20850

Business Size: Women Owned, Disadvantaged, Small Business, 8(a)

TABLE OF CONTENTS

	<u>Page</u>
Customer Information	1
The Powertek Advantage	4
POWERTEK GSA MOBIS (SINS 874-1, 874-1 RC, 874-7, AND 874-7 RC)	5
Appendix A: GSA MOBIS Price List	6
Appendix B – Labor Category Descriptions	7

CUSTOMER INFORMATION

1a. Awarded Special Item Numbers

Special Item Number 874-1 – Consulting Services

Special Item Number 874-7 – Program Integration and Project Management Services

1b. Please See Appendix A for Price List

1c. Please See Appendix B for Labor Category Descriptions

2. Maximum Order: \$1,000,000

3. Minimum Order: \$300

4. Geographic Coverage (delivery area): Domestic Only

5. Point(s) of production (city, county, and state or foreign country): Rockville, Montgomery County, MD

6. Discount from list prices: Prices shown are Net Prices.

7. Quantity discounts: None Offered

8. Prompt payment terms: ½% 20 Days Net 30 days

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will not accept over \$3,000

10. Foreign items (list items by country of origin): None

11a. Time of delivery: Within the number of calendar days as negotiated between Powertek Corporation and government agency.

11b. Expedited delivery: Items available for expedited delivery are noted in this price list.

11c. Overnight and 2-day delivery: Not Applicable

11d. Urgent requirements: Agencies can call the contact for contract administration with respect to urgent delivery.

12. F.O.B. Point(s): Destination

CUSTOMER INFORMATION (Cont'd.)

- 13a. Ordering address:** Powertek Corporation
Attn: Contracts Administrator
9420 Key West Avenue, Suite 210
Rockville, MD 20850
(301) 795-0412 (phone)
(301) 795-0430 (facsimile)
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on blanket purchase agreements (BPAs), and a sample BPA can be found at the GSA/FSS schedule homepage (<http://www.gsa.gov/Portal/gsa/ep/home.do?tabId=4>).
- 14. Payment address:** Powertek Corporation
9420 Key West Avenue, Suite 210
Rockville, MD 20850
- 15. Warranty provision:** N/A
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance:** Government purchase cards will be acceptable for payment.
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. Section 508:** If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: The EIT standard can be found at: www.Section508.gov.
- 25. Data Universal Numbering System (DUNS) Number:** 05-3362443
- 26. Central Contractor Registration (CCR) database:** Powertek Corporation is registered in the Central Contractor Registration database.

Contractor will accept LH and FFP

THE POWERTEK ADVANTAGE

Powertek is an 8(a) Woman-Owned Small Business providing customers with innovative, mission-critical solutions in a variety of technologies; we deliver outstanding customer service and high-value technical support that exceeds customer expectations — consistently. Powertek business units are organized around Federal Civilian, Defense Systems, and Homeland Security. We specialize in Systems Integration and Software Engineering, IT Systems and Infrastructure Support, Cyber Security, Business Consulting Services, and Financial Management Services; offering a broad range of information technology, business engineering, and program management services to Government customers – always with the goal of improved performance, reduced costs, minimized risk, and enterprise efficiencies. Powertek holds industry certifications including CMMI Level 2 Maturity Rating, ISO 9001:2008 Registration, and 90% of our Help Desk employees have obtained ITIL certification. We deploy a proven, enthusiastic approach to customers' projects by applying creative solutions, advanced technologies, and strategic thinking to solve complex challenges; maximizing the power of technology to deliver cost effective and targeted results.

Ranked #1036 on Inc. 500/5000 List of Fastest-Growing Private Companies in America in 2009



Ranked #91 "Top 100 Inc. 500/5000 Companies- Washington Metro Area in 2009



Ranked #86 "Top 100 Inc. 500/5000 Companies by Industry – Government Services" in 2009



Named 2008 Dept. of Commerce MBDA Regional Minority Technology Firm of the Year



Named 2008 Dept. of Commerce MBDA National Minority Technology Firm of the Year



Ranked #1092 on Inc. 500/5000 List of Fastest-Growing Private Companies in America in 2008



Nominated NASA Ames 2008 Small Business Prime Contractor



Ranked #25 on Washington Technology's Fast 50 in 2007



Ranked #41 of the Fastest-Growing Women-Owned / Led Firms in U.S. in 2007

POWERTEK GSA MOBIS

(SPECIAL ITEM NUMBERS 874-1, 874-1 RC, 874-7, AND 874-7 RC)

Consulting Services

- Strategic, Business, and Action Planning
- Process and Productivity Improvement
- Systems Alignment
- Leadership Systems
- Cycle Time
- Performance Measures and Indicators
- Organizational Assessments
- Program Audits, Evaluations, and Customized Training

Program Integration and Project Management Services

- Project management and communications tools and techniques (i.e., web-based collaboration tools, project management tools, etc.)
- Work Breakdown Structure (WBS)
- Project Scheduling, Tracking, and Cost Control
- Quality Management
- Program/Project Performance Measurement
- Enterprise-Wide Program Integration (management, resources, scheduling, and cost)
- Risk Management and Mitigation
- Earned Value Management (EVM)
- Management Process Improvement.

GSA MOBIS PRICE LIST (GS-10F-0097U)

Year 3

02/10/10 – 02/09/11

	Labor Category Name	Entry Level	Mid Level	High Level
1.	Business Management Consultant – I	\$108.38	\$116.10	\$119.57
2.	Business Management Consultant – II	\$119.20	\$122.79	\$126.47
3.	Business Management Consultant – III	\$131.13	\$135.06	\$139.11
4.	Business Team Lead – I	\$105.03	\$108.17	\$115.88
5.	Business Team Lead – II	\$120.15	\$120.90	\$122.57
6.	Business Team Lead – III	\$127.08	\$130.89	\$134.83
7.	Data Technician – I	\$ 51.49	\$ 53.03	\$ 54.63
8.	Data Technician – II	\$ 56.11	\$ 57.28	\$ 61.36
9.	Data Technician – III	\$ 60.05	\$ 61.86	\$ 66.26
10.	Functional Analyst – I	\$ 86.95	\$ 89.58	\$ 92.26
11.	Functional Analyst – II	\$ 93.92	\$ 96.73	\$ 99.63
12.	Functional Analyst – III	\$101.42	\$104.47	\$107.61
13.	Program Director, Business Consulting	\$188.27	\$195.00	\$199.74
14.	Project Coordinator – I	\$ 67.71	\$ 69.75	\$ 71.83
15.	Project Coordinator – II	\$ 72.27	\$ 74.44	\$ 76.68
16.	Project Coordinator – III	\$ 80.22	\$ 82.63	\$ 85.11
17.	Project Manager, Business Consulting	\$187.38	\$189.48	\$195.16
18.	Subject Matter Expert – I	\$193.64	\$199.44	\$201.86
19.	Subject Matter Expert – II	\$206.99	\$211.83	\$218.18
20.	Subject Matter Expert – III	\$239.94	\$242.06	\$244.76

Appendix B – Labor Category Descriptions

GSA MOBIS

Contract Number: GS-10F-0097U

SIN 874-1: Consulting Services

SIN 874-7: Program Integration and Project Management Services

NOTE: The differentiation between Levels I, II, and III is based on education and experience levels. The differentiation between Entry, Mid, and High Level is explained below:

- Entry Level: The average (mean) of the salary range minimums.
- Mid Level: The average (mean) of the salary range midpoints.
- High Level: The average (mean) of the salary range maximums.

Each formal degree (i.e., PhD, Master's, or Bachelor's) may be substituted for 4 years of experience. Four years of specialized experience may be substituted for a Bachelor's degree. Eight years of specialized experience may be substituted for a Master's degree.

Business Management Consultant, I

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 5

Position Duties/Responsibilities: Provides management analysis and support for consulting tasks. Provides specialized expertise in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices and supervision of business process reengineering personnel.

Business Management Consultant, II

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 8

Position Duties/Responsibilities: Provides senior management analysis and support for consulting tasks. Provides specialized expertise in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices and supervision of business process reengineering personnel.

Business Management Consultant, III

Minimum Education: Master's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 10

Position Duties/Responsibilities: Provides expert management analysis and support for consulting tasks. Provides specialized expertise in facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices and supervision of business process reengineering personnel.

Business Team Lead, I

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 5

Position Duties/Responsibilities: Performs the tasks of manager, team lead, senior system analyst, senior business analyst, or other similar roles. Assists or leads management, organizational, or business improvement projects including strategic consulting, surveys, business process reengineering activities, change management, training, facilitation, and program management. Provides management and leadership in business studies and analyses. Manages and/or allocate/prioritize resources for simultaneous task activities to ensure proper alignment with organizational objectives. Develops functional area plans that would be used to execute the customer objectives. Creates standards and standard work methods that are coupled with a customer-focused approach. Communicates, supports and assists other functional groups within the organization.

Business Team Lead, II

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 8

Position Duties/Responsibilities: Performs the tasks of manager, team lead, senior system analyst, senior business analyst, or other similar roles. Assists or leads management, organizational, or business improvement projects including strategic consulting, surveys, business process reengineering activities, change management, training, facilitation, and program management. Provides direction and leadership in business studies and analyses. Manages and/or allocate/prioritize resources for simultaneous task activities to ensure proper alignment with organizational objectives. Develops functional area plans that would be used to execute the customer objectives. Creates standards and standard work methods that are coupled with a customer-focused approach. Communicates, supports and assists other functional groups within the organization.

Business Team Lead, III

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 10

Position Duties/Responsibilities: Performs the tasks of manager, team lead, senior system analyst, senior business analyst, or other similar roles. Leads management, organizational, or business improvement projects including strategic consulting, surveys, business process reengineering activities, change management, training, facilitation, and program management. Provides overall direction and leadership in business studies and analyses. Manages and/or allocate/prioritize resources for simultaneous task activities to ensure proper alignment with organizational objectives. Develops functional area plans that would be used to execute the customer objectives. Creates standards and standard work methods that are coupled with a customer-focused approach. Communicates, supports and assists other functional groups within the organization.

Data Technician, I

Minimum Education: Associate's degree or professional certification.

Minimum Years of Experience: 4

Position Duties/Responsibilities: Collects, enters, retrieves, organizes, or maintains analytical data. Performs technical document typing and editing, desktop publishing, data entry/retrieval, report generation, and other direct technical administrative support.

Data Technician, II

Minimum Education: Associate's degree or professional certification.

Minimum Years of Experience: 6

Position Duties/Responsibilities: Collects, enters, retrieves, organizes, or maintains analytical data. Performs technical document typing and editing, desktop publishing, data entry/retrieval, report generation, and other direct technical administrative support.

Data Technician, III

Minimum Education: Associate's degree or professional certification.

Minimum Years of Experience: 8

Position Duties/Responsibilities: Collects, enters, retrieves, organizes, or maintains analytical data. Performs technical document typing and editing, desktop publishing, data entry/retrieval, report generation, and other direct technical administrative support.

Functional Analyst, I

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 5

Position Duties/Responsibilities: Provides specialized functional analysis and support for consulting tasks. Develops functional requirements for complex integrated systems. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships and identify resources required for each task. Demonstrates ability to work independently or under only general supervision.

Functional Analyst, II

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field

Minimum Years of Experience: 8

Position Duties/Responsibilities: Provides specialized functional analysis and support for consulting tasks. Develops functional requirements for complex integrated systems. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships and identify resources required for each task. Demonstrates ability to work independently or under limited supervision.

Functional Analyst, III

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 10

Position Duties/Responsibilities: Provides specialized functional analysis and support for consulting tasks. Develops functional requirements for complex integrated systems. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships and identify resources required for each task. Demonstrates ability to work independently.

Program Director, Business Consulting

Minimum Education: Master's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 15

Position Duties/Responsibilities: Senior principals and directors responsible for overall direction and management oversight of programs such as strategic consulting, organizational assessments, program evaluations, process audits, systems alignment, facilitation or business planning. Develops mechanisms for program monitoring and problem solving with program teams, managers, and customers. Provides business leadership, expert advice, and strategic direction for management, consultative organizational or business improvement projects. Stays abreast of program oversight legislation, regulations, and requirements. Develops long-range objectives and strategic plans; conducts independent research and analysis of issues for stakeholders and policymakers on emerging issues or important policy and management objectives; and provides expert advice on substantive and methodological issues.

Project Coordinator, I

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 5

Position Duties/Responsibilities: Provides support to business operations by providing project-related technical support or administrative support to a Project Office. Collects, processes, and organizes information required for preparation of reports, studies, and analyses for managerial, organizational, developmental, consultative, or implementation efforts. Edits functional descriptions, system specifications, special reports, or any other customer deliverables and documents. Demonstrates ability to work independently or only under general direction.

Project Coordinator, II

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 8

Position Duties/Responsibilities: Provides significant support to business operations by providing project-related technical support or administrative support to a Project Office. Collects, processes, and organizes information required for preparation of reports, studies, and analyses for managerial, organizational, developmental, consultative, or implementation efforts. Edits functional descriptions, system specifications, special reports, or any other customer deliverables and documents. Demonstrates ability to work independently or only under limited direction.

Project Coordinator, III

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 10

Position Duties/Responsibilities: Provides high-level support to business operations by providing project-related technical support or administrative support to a Project Office. Collects, processes, and organizes information required for preparation of reports, studies, and analyses for managerial, organizational, developmental, consultative, or implementation efforts. Writes or edits functional descriptions, system specifications, special reports, or any other customer deliverables and documents. Demonstrates ability to work independently.

Project Manager, Business Consulting

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 10

Position Duties/Responsibilities: Senior managers, project managers, or other similar roles responsible for all phases, activities, staffing, and outcomes involved in a project, including budget management. Provides program management, oversight, project management, and/or program integration of developmental, consultative or implementation programs and projects. Provides direction and assistance for team organization and integration, project approaches, program and performance monitoring and problem solving with the program team, managers, and customers. Performs enterprise-wide integration planning and interfaces to other functions or systems. Uses program management tools, techniques, and skills to determine and translate customer requirements and establish priorities, standards, processes, and work plans. Ensures compliance with program oversight legislation, regulations, and requirements.

Subject Matter Expert, I

Minimum Education: Bachelor's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 5

Position Duties/Responsibilities: Technical leaders with knowledge and expertise in functional domains or technical disciplines responsible for supporting projects related to the specific subject matter. Provides advice, assistance, and guidance in support of customer developmental, consultative or implementation efforts. Performs studies, reviews, or analyses and produces technical solutions reflecting knowledge of technical and/or functional areas. Prepares and delivers reports and presentations to colleagues, subordinates, and Government representatives. Knowledgeable of state-of-the-art or emerging technologies and methodologies.

Subject Matter Expert, II

Minimum Education: Bachelor's degree in business or other related functional or technical

discipline or equivalent experience in related field.

Minimum Years of Experience: 8

Position Duties/Responsibilities: Senior personnel who are renowned experts with demonstrated knowledge and expertise in functional domains or technical disciplines responsible for supporting projects related to the specific subject matter. Provides expert advice, assistance, and guidance in support of customer developmental, consultative or implementation efforts. Performs studies, reviews, or analyses and produces substantive or complex technical solutions reflecting detailed knowledge of technical and/or functional areas. Prepares and delivers reports and presentations to colleagues, subordinates, and Government representatives. Experience in state-of-the-art or emerging technologies and methodologies.

Subject Matter Expert, III

Minimum Education: Master's degree in business or other related functional or technical discipline or equivalent experience in related field.

Minimum Years of Experience: 10

Position Duties/Responsibilities: Technical directors, principal investigators, and project experts whose well-defined technical skills both general and specialized subject matter provide expertise that is critical to a project's success. Provides expert advice, assistance, and guidance in support of customer developmental, consultative or implementation efforts. Performs studies, reviews, or analyses and produces substantive or complex technical solutions reflecting detailed knowledge of technical and/or functional areas. Prepares and delivers reports and presentations to colleagues, subordinates, and Government representatives. Significant expertise in state-of-the-art or emerging technologies and methodologies.